



**Technology Information, Forecasting and Assessment Council (TIFAC)
(An Autonomous Body of Department of Science & Technology)**

New Delhi-110 016

**Walk-in-Interview in Hybrid Mode for Engagement of IT-Scientist
(Website Design and Management)**

WALK-IN-INTERVIEW in Hybrid Mode on 24th September, 2024 from 11.00 AM – 1.30 PM in TIFAC for engagement of **IT-Scientist** (Website Design and Management) under the project “Design & Maintenance of DST Website” on full time contract and consolidated remuneration basis for a period upto 31st July, 2025 or co-terminus with the project duration whichever is earlier. The Terms and Conditions of the engagement are as follows:

- 1. Essential qualifications & Experience for IT-Scientist** (Website Design and Management)
 - MCA/M.Sc. in Computer Science or B.E. / B.Tech from any recognized University / Institution.
 - At least 3 years of experience in Web Application Development and back-end (webserver) programming and scripting.
 - At least 2 years of specific experience with the task required in the relevant platform.
 - Knowledge and experience of PHP, Drupal, Headless WordPress, Joomla and open-source e-platforms.
 - Proficiency in coding, and scripting of HTML5, CSS, and CMS.
 - Good grasp of JavaScript and jQuery library.
 - Knowledge of web analytics and SEO, meta-tagging, Google Analytics, and increasing visibility of the website.
 - Familiarity with web standards, knowledge of website management tools and strong troubleshooting and analytical abilities, government web guidelines.

Desirable:

OS: Linux & Windows

Databases: MySQL, PL/SQL

CMS: Headless WordPress, Drupal

Web designing: Bootstrap, HTML-5, CSS, Java script, AJAX, JSON, JQuery

Skills: C, C++, Java, Python Programming, PHP, Data Analysis

Preference will be given to those who have experience in working with Government organisations.

Number of Vacancies – 1

- 2. Age**– Not exceeding 45 years as on 1st September, 2024

3. Scope of Work:-

- The primary responsibility of the IT-Scientist (Website Design and Management) would be to create and manage Headless WordPress/Drupal based dynamic and responsive websites/platforms, improve the current functionalities of the website. Regular updation and maintenance of the website Bug and vulnerabilities fixing. Apart from the website, the candidate would also be involved in data science/analytics/dynamic dashboard related work, e-office and any other I.T related work by TIFAC.

4. Professional Fee / Consolidated Remuneration

The **IT-Scientist** (Website Design and Management) will be paid remuneration of tentatively in the range of Rs.45,000 – 65,000/- per month. The interview committee will recommend and fix the final amount of remuneration based on the credentials, qualification along with skills of the candidature. The tentative amounts indicated above are all inclusive and would include all taxes also (if any). No other incidental expenses viz. transport, telephone, medical etc. would be paid. In case he / she is deputed for outstation travel, he / she would be paid TA/DA/local transport according to the TIFAC rules.

5. Term of Contract

The term of contract for IT-Scientist (Website Design and Management) would be 31st July, 2025 or co-terminus with the project duration. The term of contract may be reduced at the discretion of TIFAC before making the offer of contract. After the contract is signed / accepted, TIFAC or **IT-Scientist** (Website Design and Management) may terminate the contract by giving one month's notice in writing to the other party without assigning any reason. The term of contract may be extended beyond the duration mentioned above on the same rates and terms and conditions, if mutually agreed by both.

6. Confidentiality & Conflict of Interest

The **IT-Scientist** (Website Design and Management) so appointed would be required to maintain Confidentiality & discharge his / her duties with sincerity. In case it is found to be in conflict with the interest of TIFAC, his / her services are liable to be discontinued immediately without assigning any reason. Further, the **IT-Scientist** (Website Design and Management) engaged shall not be permitted to take up any other assignment during the period of consultancy with TIFAC without prior permission of TIFAC in writing.

7. Leave Entitlement

The **IT-Scientist** (Website Design and Management) engaged as above will be on full time basis and shall be entitled to leave of 1.5 days per completed month without any deduction in consolidated monthly remuneration.

8. General terms and conditions:

- i) The walk in interview would be conducted on 24.9.2024 from 11.00 AM to 1.30 PM in TIFAC, AI Block, 5 th Floor, Technology Bhawan, New Mehrauli Road, New Delhi-110016.
- ii) The interview will be conducted both online as well as physical mode. Candidates appearing online need to request for the same alongwith the scanned application form (duly filled in) & the required certificates/documents as mentioned in Sr. No. (iii) below

by email to estbtifac@tifac.org.in latest by 22.09. 2024 till 5.00 PM. The link for the online interview will be sent to the candidates on 24.9.2024.

iii) The candidates for walk in interview need to carry the following documents (in original), along with duly self-attested copies as proof of their credentials:

- Date of Birth Certificate (SSC/SSLC/Matriculation Certificate)
 - Degree/Certificates
 - Professional Trainings undergone, if any
 - Experience certificate from employer(s)
 - No objection / relieving letter from the present Employer (if employed)
 - Duly filled in application form as per the format attached Any other document, if deemed necessary may be demanded by TIFAC during the selection / contract signing process.
- iv) The Candidate may report half an hour before start of Interview along with duly filled in application in the prescribed Performa as attached for document verification.
- v) The reckoning date for the criteria given above viz. qualification, experience, age, etc. would be 1-09-2024.
- vi) TIFAC reserves the right to restrict the number of candidates for interview to a reasonable limit.
- vii) No TA/DA will be provided for appearing in interview.
- viii) The Selected candidate need to join immediately.
- ix) TIFAC also reserves the right to relax any of the criteria mentioned above, TIFAC also reserve the right to reject any or all the applicants without assigning any reasons at any stage.

APPLICATION FORMAT

Affix latest
Passport
size
photograph

1. Post Applied For :

2. Full Name of the Applicant:
(Shri/Smt./Dr. etc.)

3. Gender : Male Female Other

4. Date of Birth :
(age as on 01.09.2024)

5. Permanent Address :

6. Correspondence Address :

7. Contact No. (Mobile & Landline) :

8. Email id :

9. Nationality :

10. Educational Qualification :
(Class 10th class onwards)

Exam/Degree	Board/University	Year of Passing	% Grade	Subject

11. Professional Qualification :

Exam/Degree	Board/University/Institute	Year of Passing	% Grade	Subject

12. Details of Experience in chronological order (with brief of the duties performed – details may be provided in the form of Annexure):

Name of Organisation	Post held	Pay Scale	Gross Emoluments	Period	Nature of Duties

Emoluments Last Drawn (last basic pay, if working in Govt. service):

Any other information

Note: Please attach self-attested copies of testimonials as mentioned in the advertisement.

DECLARATION BY THE APPLICANT

I _____ do hereby certify that the information furnished above is correct and complete. I am aware that, if any information provided here is found to be incorrect/false, my candidature/ selection is liable to be cancelled.

Date:

Place:

Signature:

(Attach additional sheet, if necessary)