



**Technology Information, Forecasting and Assessment Council (TIFAC)**  
(An Autonomous Body of Department of Science & Technology  
New Delhi-110 016)

## Walk-in-Interview for Engagement of S&T Manpower

**WALK-IN-INTERVIEW ON 4<sup>th</sup> September, 2023** from 10.30 AM to 2.00 PM **in TIFAC** for engagement of one Principal Project Associate and one Project Associate-I on full time contract and consolidated remuneration basis for a period of one year or co-terminus with the project, whichever is earlier under the project “**Technology Needs Assessment (TNA)**” supported by Climate Change Programme, Department of Science and Technology (DST), Govt. of India.

**I. Name of the position available, Educational qualifications and monthly emoluments:**

Sl. No.	Name of the Post	No. of Position	Essential Qualification & Experience	Upper Age limit	Monthly Emoluments Rs.
1.	<b>Principal Project Associate</b>	01 (One)	(i) Master’s Degree in Natural or Agricultural Sciences / or Bachelor’s degree in Engineering or Technology from a recognised University or equivalent and  (ii) Eight years’ experience in Research and Development in Industrial and Academic Institutions or Science activities and services.  <b>OR</b> (i) Doctoral Degree in Science /Engineering / Technology/ Pharma / MD/ MS from a recognized University or equivalent and  (ii) Four years’ experience in Research and Development in Industrial and Academic Institutions or Science and Technology Organizations and Scientific activities and services	40 years	49,000 + HRA (as admissible as per rules)
2.	<b>Project Associate - I</b>	01 (One)	Master’s Degree in Natural or Agricultural Sciences / MVSc. or Bachelor’s degree in Engineering or Technology or Medicine from a recognised University or equivalent and	35 years	(i) 31,000 + HRA (as admissible as per rules) to Scholars who are selected through: (a) National Eligibility Tests – CSIR-UGC NET including lectureship (Assistant Professorship) or GATE or (b) A selection process through National level Examinations conducted by Central Government Departments and their Agencies and Institutions.  (ii ) 25,000/- + HRA for others who do not fall under (i) above

**II. Desirable skills and Knowledge:**

- Good knowledge and understanding of a wide range of climate change and environmental sustainability issues like adaptation or mitigation, vulnerability assessments, climate-technology development linkages, with some experience of desk research evident from publication of research papers, articles etc.
- Excellent written, verbal communication and presentation skills.
- Knowledge of computers and good understanding of Microsoft Office packages including competence in use of spreadsheets, databases, word processing and presentation packages.
- Experience of using project management and statistical analysis software
- The ability to work individually and in a team, in a fast paced, dynamic environment.

**III. Place of posting:** Full-time basis in TIFAC, New Delhi. The selected candidate may require to undertake travels as per the requirement of the study.

**IV. Leave:** Leave of 8 days shall be allowed in a year on a pro-rata basis. TIFAC would be free to terminate the services in case of absence by more than 15 days beyond the entitled leave.

**V. Term of Contract:** The term of the contract would be initially one year or co-terminus with the project, whichever is earlier based on the performance of the candidate. The term of the contract may be reduced at the discretion of TIFAC before making the offer of contract. After the contract is signed/accepted, TIFAC or selected candidate may terminate the contract by giving one month's notice in writing to the other party without assigning any reason.

**VI. Confidentiality & Conflict of Interest:** The selected candidate so engaged would be required to maintain Confidentiality & discharge his / her duties with sincerity. In case it is found to be in conflict with the interest of TIFAC, his / her services are liable to be discontinued immediately without assigning any reason. Further, the selected candidate engaged shall not be permitted to take up any other assignment during the period of consultancy with TIFAC without prior permission of TIFAC in writing.

**VII. General terms and conditions:**

**1) The candidates for walk in interview need to carry the following documents (in original), along with copies duly self attested as proof of their credentials:**

- I. Date of Birth Certificate (SSC/SSSC/Matriculation Certificate)
- II. Degree/Certificates
- III. Qualification of GATE/NET/National Level Examination etc.
- IV. Professional Trainings undergone, if any
- V. Publications (research papers, articles etc., if any)
- VI. Membership of Professional & Scientific bodies/associations/groups, if any
- VII. Experience certificate from employer (s)
- VIII. No objection / relieving letter from the Employer (if employed at present)
- IX. Duly filled in application form as per the format attached

Any other document, if deemed necessary may be demanded by TIFAC during the selection / contract signing process.

2) **General Conditions:**

- a. The walk in interview would be conducted on **04.9.2023 from 10.30 AM to 2.00 PM in TIFAC, AI Block 5<sup>th</sup> Floor, Technology Bhawan New Mehrauli Road, New Delhi-110 016**
- b. **The Candidate may report half an hour before start of Interview** along with duly filled in application in the prescribed performa attached.
- c. The reckoning date for the criteria given above viz. qualification, experience, age, etc. would be 31.07.2023.
- d. TIFAC reserves the right to restrict the number of candidates for interview to a reasonable limit.
- e. NO TA/DA will be provided for appearing in interview.
- f. Selected candidate(s) will be needed to join immediately.
- g. TIFAC also reserves the right of rejecting any or all the applications without assigning any reasons at any stage.

## APPLICATION FORMAT

PHOTO

1. Post Applied For :

2. Name of the Applicant :

3. Date of Birth :  
(age as on 31.07.2023)

4. Permanent Address :

5. Correspondence Address :

6. Contact No. (Mobile & Landline) :

7. Email ID :

8. Nationality :

9. Educational Qualification :

(Class 10<sup>th</sup> onwards)

Exam/Degree	Board/University	Year of Passing	% Grade	Subject

10. Professional Qualification :

Exam/Degree	Board/University	Year of Passing	% Grade	Subject

11. Details of Experience in chronological order (with brief of the duties performed – details may be provided in the form of Annexure)

Name of Organisation	Post held	Pay Scale	Gross Emoluments	Period	Nature of Duties

12. Emoluments Last Drawn (last basic pay, if working in Govt. service):

13. Any other information

Note: Please attach self-attested copies of testimonials as mentioned in the advertisement.

### Declaration

I do hereby declare that the information furnished above is true and complete to the best of my knowledge and belief.

Date:

Place:

Signature: