

**TECHNOLOGY INFORMATION, FORECASTING & ASSESSMENT COUNCIL  
(TIFAC), VISHWAKARMA BHAWAN, A –WING, SHAHEED JEET SINGH MARG,  
NEW DELHI-110016**

No. TIFAC/Admin/01/Disposal of News paper-2019

May 10, 2019

**Notice Inviting Quotation (NIQ)**

To

**As per list identified through local inquiry**

**Subject: Inviting of Sealed quotations for Disposal of old news paper , magazines and waste papers from the Technology Information, Forecasting & Assessment Council (TIFAC), Vishwakarma Bhawan, A–Wing, Shaheed Jeet Singh Marg, New Delhi-110016**

On behalf of Executive Director, TIFAC, off line sealed quotations are invited for disposal of old News papers, magazine and waste papers from the Technology Information, Forecasting & Assessment Council (TIFAC), Vishwakarma Bhawan, A–Wing, Shaheed Jeet Singh Marg, New Delhi-110016. Your quotation may be submitted to the In-Charge(Fin.& Admin.), TIFAC, New Delhi in sealed envelope so as to reach by **23<sup>rd</sup> May, 2019, 3.00 PM** in the letter head of the agency (in case of firm) as per the following terms and conditions for disposal of old news papers, magazines and waste papers of TIFAC. In the quotation, the letter No. and date of this NIQ may be mentioned. The Quotation will be opened at 3.30 PM on the same day i.e. 23<sup>rd</sup> May, 2019 in the presence of such bidders, who may wish to be present at the time of tender opening. The Cover should prominently be superscribed with the words "Quotation for disposal of old news papers, magazines and waste papers".

2. The Terms and Conditions of the NIQ are as under:

- i. The Agencies /Firms submitting their quotations should enclose identity proof/residential proof viz., Aadhar Card/Identity Card/Passport/Driving license/Voter ID in case of individual and Registration Certificate in case of Firm. Agency/Firms are required to submit proposals in 2 envelops.
- ii. The first envelop shall contain self attested copy of Identity Proof/ Residential proof viz Aadhar Card/Identity Card/Passport/Driving license/ Voter ID in case of individual and Registration Certificate in case of Firm and earnest money of Rs. 1000/- (Rupees one thousand only) in the form of Demand Draft in favour of TIFAC, payable at New Delhi

- iii. The Second envelop shall contain the Financial Bid/Quote as given in Annexure-1
- iv. The first envelope will be opened at first and who have submitted **Aadhar Card/Identity Card/Passport/Driving license/ Voter ID in case of individual and Registration Certificate in case of Firm** along with earnest money of Rs. 1000/- (Rs. One thousand only) in favour of TIFAC, payable at New Delhi shall be eligible for opening of the Second Envelop i.e the envelope containing the Financial bid/quote.
- v. The delivery of old news papers, magazines and waste papers shall be awarded to the firm submitting the highest Financial Quote.
- vi. Both the envelops should be placed in a third envelope superscribing "Quotation for disposal of old news papers , magazines and waste papers".
- vii. The successful bidder will be required to deposit the bid amount by means of cash/demand draft in favour of TIFAC, payable at New Delhi within five days of the issuance of letter and acceptance of bid.
- viii. The earnest money of the successful bidder will be released only after the deposit of sale proceeds.
- ix. Earnest money of the successful bidder will be forfeited if the firm fails to honour the bid. Earnest money of the unsuccessful bidder will be returned only after the sale proceeds.
- x. The old news papers, magazines and waste papers will be disposed of on "as is where is basis" and no guarantee for its worthiness or quality will be given by the TIFAC. The bidders may visit and inspect the material available in TIFAC on any working day between 10.30 AM to 4 PM if they desired to do so with prior information to the undersigned on Telephone No. 011-42525644 /42525622.
- xi. The successful bidder will also be responsible for bringing the digital weight machine and getting the old newspaper, magazines and waste papers weighted in the TIFAC.
- xii. The sold newspapers and magazines and waste papers will be taken by the successful bidder within five days of depositing the money at their own expenses.
- xiii. The bidder will not be allowed to withdraw their bids. **Bid validity is 90 days (ninety) days from the date of opening the bid.**
- xiv. TIFAC reserves the right to cancel the NIQ at any time/stage or relax/amend/withdraw any of the terms and conditions without assigning any reason whatsoever. Any inquiry after submission of the quotation shall not be entertained.
- xv. Bids without requisite documents will be summarily rejected. NIQ can be downloaded from the website of the TIFAC: [www.tifac.org.in](http://www.tifac.org.in) . Information on any issue of corrigendum related to this NIQ will be issued only on website of the TIFAC: [www.tifac.org.in](http://www.tifac.org.in)

3. Quotation shall be submitted to In-charge (Fin. & Admin.) TIFAC, New Delhi in sealed envelop superscribing “Quotation for disposal of old newspaper, magazine and waste papers” and dropped in the **Tender Box** kept at first floor of TIFAC , New Delhi within the prescribed time period i.e. by 23<sup>rd</sup> May, 2019, 3.00 PM. Bids received beyond the prescribed time period will not be accepted.

Yours faithfully,

(S.K.Vashist)  
Consultant (Admin)

## Annexure 1

Format (should be on the letter head of the agency submitting the quotation)

Letter No.

dated

To,

**In-Charge (Fin & Admin)**

TIFAC

Vishwakarma Bhawan

Shaheed Jeet Singh Marg

New Mehrauli Road

New Delhi 110016

Sir,

Please find our quotation with respect to the NIQ bearing TIFAC/Admin/01/ Disposal of old Newspaper-2019 dated May 10, 2019

S.No	Description of Items	Rate per kg in Rs. in figure	Rs.in words
1	Old newspapers,		
2	Magazines and waste paper		

I accept all the terms and conditions stated in the NIQ issued bearing no. TIFAC/Admin/01/ Disposal of old Newspaper-2019 dated May 10, 2019.

Signature of Authorized Signatory

Name of the firm with stamp and date